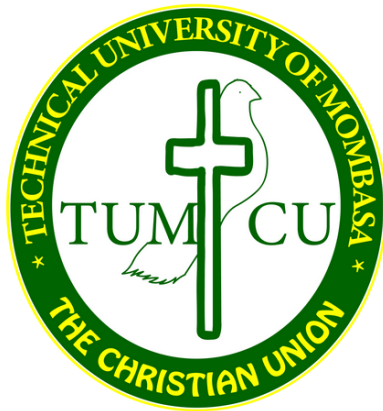




2024

TUMCU

CONSTITUTION

Colossians 1:28– Him we preach, warning every man and teaching every man in All wisdom, that we may present every man perfect in Christ Jesus.

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Table of Contents

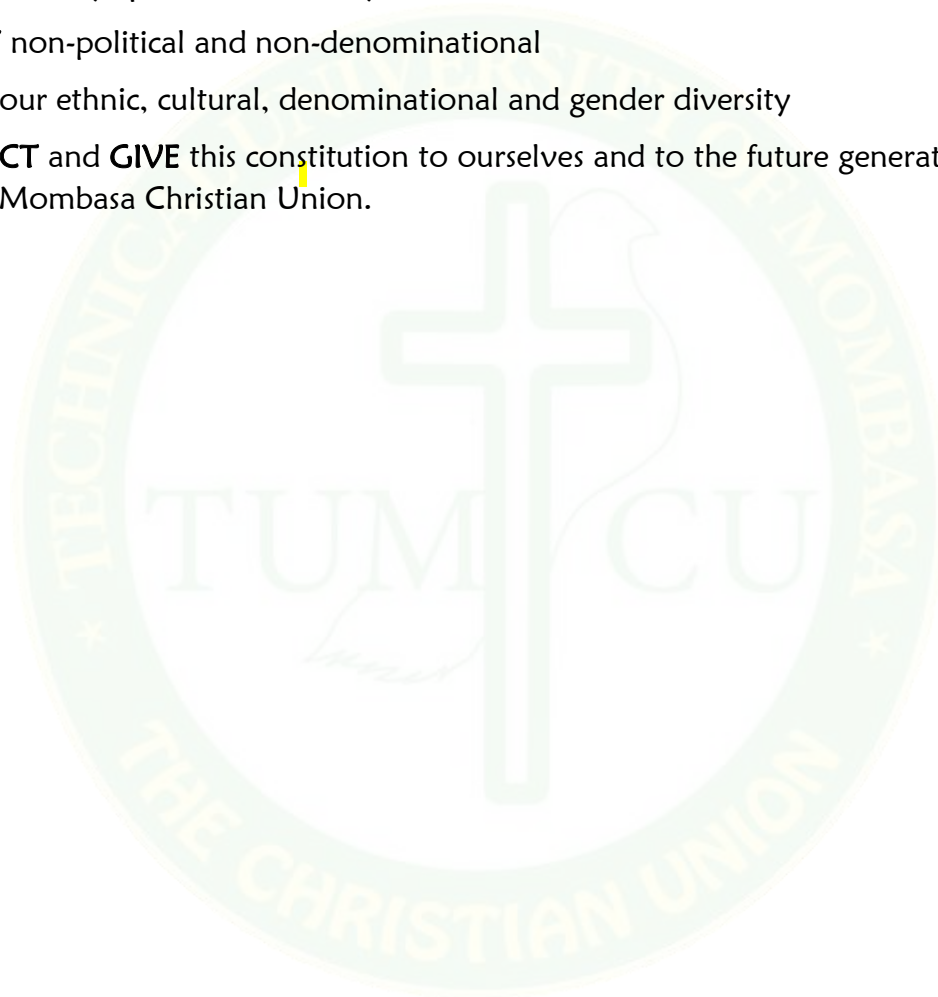
Contents

PREAMBLE	3
SUPREMACY CLAUSE	4
CHAPTER ONE	5
Article 1: Name.....	5
Article 2: Registration	5
Article 3: Affiliations.....	5
Article 4: Mission, Vision, and Core-Values	5
Article 5: Aims and Doctrinal Basis	6
CHAPTER TWO	8
Article 6.0 Types of Membership	8
Article 6.1 Loss of Membership.....	8
Article 6.2 Discipline and Disciplinary Matters.	9
Article 7: Rights and Responsibilities of Members	9
CHAPTER THREE	11
Article 8: Governance	11
Article 9: Leadership Structure.....	12
Article 10: The Executive Committee.....	13
Article 11.1: General Duties of the Executive Committee.....	13
Article 11.2: Prerogative Powers of the Executive Committee.....	14
Article 11.3 Qualifications for the Executive Committee Members	14
Article 12: Duties of Executive Committee Office Bearers	15
Article 13.1: The Advisory Board.....	19
Article 13.2: General Duties of Advisory Board.	20
Article 13.3: The Patron.....	20
Article 13.4: The Welfare Committee	21
Article 13.5: The Roles of the Welfare Committee	21
CHAPTER FOUR	22
Article 14.1: Nomination College	22
Article 14.2: Nomination Process	22
Article 14.3: Eligibility for Nomination.....	23

Article 14.4: Vacation of Office	23
CHAPTER FIVE	24
Article 15.1: Types of Meetings.....	24
Article 15.2: Annual General Meeting	24
Article 15.3: Special General Meetings	25
Article 15.4: Procedures of General Meetings	25
Article 15.5: Regular Meetings	25
CHAPTER SIX	26
Article 16.1: List of T.U.M.C.U. Ministries	26
Article 16.2: Roles and Responsibilities:	27
CHAPTER EIGHT.....	29
Article 17: Assets	29
Article 18: Finances	30
Article 19: Inspections of Accounts and List of Members.....	30
Article 20: Amendments to the Constitution.....	31
Article 21: Amendment of the Leadership Manual.....	31
Article 22: Dissolution of the C.U	31
Article 22.1: Interpretation Clause	32
Article 22.2: Transitional Clauses	32
Article 22.3: Repeal Clause	32
SCHEDULE ONE	33
C.U Logo	33
SCHEDULE TWO.....	34
Membership Declaration Clause	34
SCHEDULE THREE	34
Membership Registration Form	34

PREAMBLE

WE, The Technical University of Mombasa Christian Union, (T.U.M.C.U)
BEING, a body of Christian students in Technical University of Mombasa,
BOUND together by common faith in the only God
JOINED together with heavenly calling to live holy and righteous lives
COMMITTED to living according to the Holy Bible
GUIDED by the Holy Spirit and the Holy Bible
EXCLUSIVELY non-political and non-denominational
APPRECIATE our ethnic, cultural, denominational and gender diversity
ADOPT, ENACT and GIVE this constitution to ourselves and to the future generations of Technical University of Mombasa Christian Union.



SUPREMACY CLAUSE

WE declare that no provision herein shall be construed as to qualify, defeat or in any manner contravene the Holy Bible. Without prejudice to the aforesaid, we hereunder declare that, any acts or omissions inconsistent with the provisions of the Holy Bible shall be void to the extent of their inconsistency.



CHAPTER ONE

Article 1: Name.

The name of the society shall be Technical University of Mombasa Christian Union (T.U.M.C.U) herein referred to as 'the C.U'.

Article 2: Registration

The C.U shall be registered with the office of the Dean of Students of **The** Technical University of Mombasa.

Article 3: Affiliations

The C.U shall be a member of the Fellowship of Christian Unions (FOCUS) Kenya.

The following bodies are affiliated to the Christian Union:

- i. Majesty Worship Team
- ii. North Rift and South Rift Evangelistic Teams
- iii. National Evangelistic Team

Article 4: Mission, Vision, and Core-Values

MISSION

Reaching every student of The Technical University of Mombasa and equipping them through Bible -study, Prayer, and Fellowship.

VISION

To raise mature Christians committed to the service for Christ both in campus and society.

CORE VALUES.

- i. Prayer
- ii. Unity
- iii. Excellence
- iv. Integrity
- v. The Word
- vi. Fellowship

Article 5: Aims and Doctrinal Basis

Aims

The aims of the C.U shall be non-political, non-denominational, non-profit making and shall be as follows:

- i. **Discipleship:** To deepen and strengthen the spiritual life of its members and equip them for a lifetime service of Christ in the C.U, family, and the society.
- ii. **Evangelism:** To witness both in word and in deed of the Lord incarnate and seek to lead other students to a personal faith in Him.
- iii. **Mission work & social transformation:** To encourage and equip students to take the Good News of Christ to every nation on earth and challenge them to take part in social issues in the society.
- iv. **Leadership Development:** To equip the C.U members through modeling and mentorship towards personal responsibility and communal stewardship so as to become fruitful leaders for positive influence.
- v. **Fellowship:** To promote fellowship amongst members so as to strengthen the body of Christ and encourage each other.

Doctrinal Basis

The doctrinal basis of the C.U shall be the fundamental truths of Christianity and includes:

- i The unity of God the Father, the Son, and the Holy Spirit in Godhead.
- ii The sovereignty of God in creation, revelation, redemption, and final judgment.
- iii The divine inspiration and the entire trustworthiness of the Holy Bible as originally given and its supreme authority in all matters of faith and conduct.
- iv The universal fullness and guilt of all men since the fall, rendering them subject to God's wrath and condemnation.
- v Redemption from guilt, penalty, dominion, and pollution of sin solely through the sacrificial death (as a representative and substitute) of the Lord Jesus Christ the incarnate Son of God.
- vi The bodily resurrection of The Lord Jesus Christ from the dead and His ascension to the right hand of the Father.
- vii The justification of the sinner by the grace of God through faith in Christ alone.
- viii The indwelling and the work of the Holy Spirit in every believer.
- ix The one holy universal church, which is the body of Christ to which true believers belong.
- x The unity of all believers in Christ.
- xi The second coming of the Lord Jesus Christ to take the Church to the heavenly home.

- xii The judgment of those that fail to appropriate the saving grace in their lives upon the second coming of the Lord Jesus Christ.



CHAPTER TWO

Article 6.0 Types of Membership

There shall be three types of membership:

- i. **Full Membership:** Shall be open to all bona-fide registered Undergraduate, Diploma and Certificate or any other full-time students who shall consciously sign the declaration clause (provided in [SCHEDULE II](#) of this constitution) in the membership registration form (Provided in [SCHEDULE III](#) of this constitution).
- ii. **Special Membership:** Shall be open to postgraduate or any other students who for one reason or another are not able to cope with the C. U's regular program who shall consciously sign the declaration clause (provided in [SCHEDULE II](#) of this constitution) in the membership registration form (Provided in [SCHEDULE III](#) of this constitution).
- iii. **Associate Membership:** Shall be open to all former students of the C.U, who are born again Christians and are concerned with the realization of the objectives of the C.U whose names will be duly entered into an Associates register.

Article 6.1 Loss of Membership

A person shall lose membership upon,

- i. Expulsion and or discontinuation from the University by the authority thereof.
- ii. Voluntary withdrawal and by communication to the C.U's Executive Committee in writing.
- iii. Failure to renew membership as prescribed in ([Article 6.3](#)) of this Article.
- iv. Contravention of [Article 5](#) and/or their conduct has been proven to contradict the Christian faith prescribed in the Holy Bible.

PROVIDED THAT loss of membership under [Article 6.1](#) (iv) shall not take effect unless the person affected has been afforded a hearing before the disciplinary committee as outlined in [Article 6.2](#).

Article 6.2 Discipline and Disciplinary Matters.

The Executive Committee in consultation with the advisory board shall take disciplinary action against any member whom by belief or practice departs from the aims, objectives, and doctrinal basis of the Christian Union.

The procedure shall be as follows;

- i. A written complaint shall be presented to the Executive Committee through the C.U secretary.
- ii. The Executive Committee shall form an ad hoc committee that shall not exceed five (5) members from within itself to probe the matter and draft comprehensive feedback.
- iii. The Executive Committee shall evaluate the report and give a verdict.
- iv. In case of confirmation of the allegation(s), the Executive Committee shall serve the member with a written warning.
- v. In case the member persists in his or her apostasy, the Executive Committee shall deregister the member from the Union's database. If the member was a leader, the leadership position shall be declared vacant.
- vi. If the member continues in his/her waywardness the Executive Committee shall publicly denounce them before the church and thus ex-communicate him/her.
- vii. The deregistered member will have the liberty to apply for registration through a written request to the Executive Committee.
- viii. The Executive Committee shall then make the final decision on whether to re-register the member or not.

Article 6.3 Renewal of Membership

Membership shall be renewed every spiritual year by affirmation of the declaration in [SCHEDULE III](#) of this constitution and signing the names thereof into the membership register as the case may be. **This shall be done during the AGM.**

Article 7: Rights and Responsibilities of Members

Full members;

Full members shall have the responsibility and right to,

- i. Participate in C.U activities.
- ii. Respect, uphold and promote the ideals, aims and doctrinal basis of the C.U.
- iii. Vote in any General Meeting and participate in nomination of leaders subject to the provisions of this constitution.
- iv. Propose an amendment to the constitution as provided by [Article 21](#).

- v. Be nominated and hold office subject to the provisions of this constitution except for ineligible members as outlined in [Article 14.3](#) for nomination to any leadership position

Special members;

- i. Shall have the responsibility and right to participate in the nomination of the C.U offices.
- ii. May be appointed by the Executive Committee to perform any other duty as may be deemed fit.

Associate members.

- i. Shall have a right to participate in the C.U activities related to promotion of the C.U aims and subject to this constitution.
- ii. Shall have an advisory role to the C.U.
- iii. Shall not have a right to vote in all General Meeting, hold office or actively participate in the C.U's elections except as provided by this constitution.
- iv. Shall be members of Technical University of Mombasa C.U Associates fellowship which shall actively commit itself to promotion of the C.U's aims.

CHAPTER THREE

Article 8: Governance

The governance of the C.U shall be vested on three main organs: -

a) THE GENERAL MEETINGS:

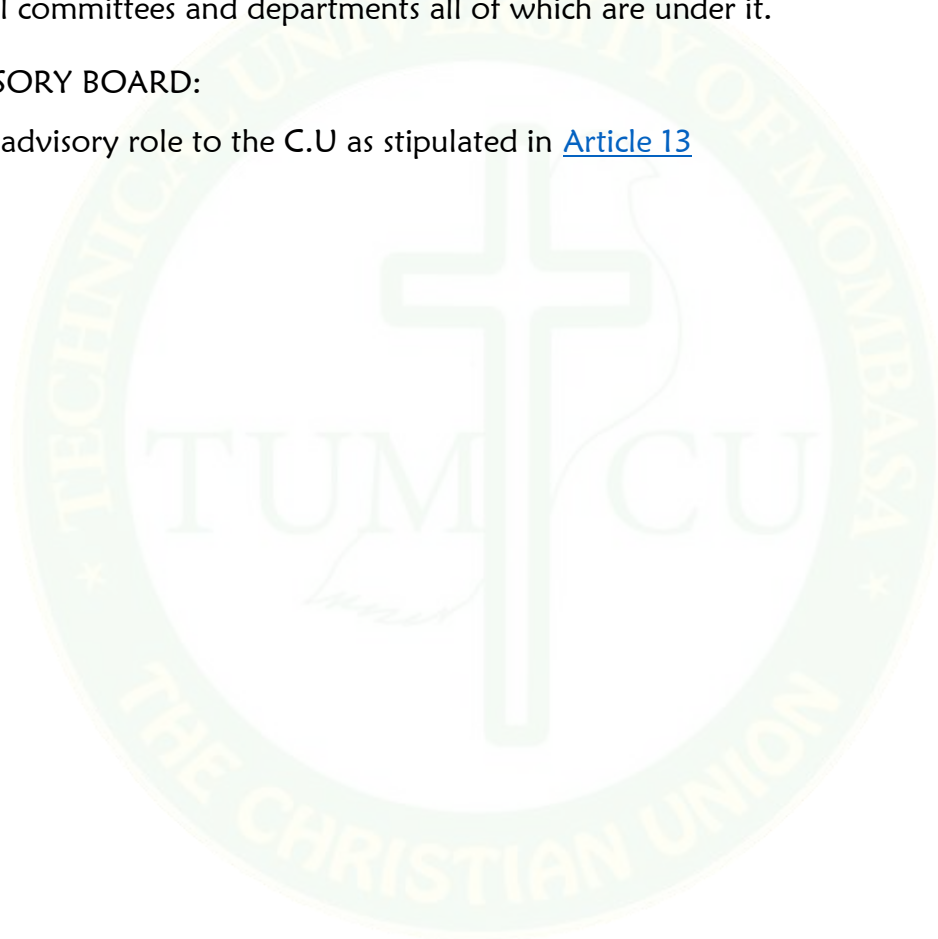
This is the supreme governing body in the C.U. as stipulated in [Article 15.2](#) and [Article 15.3](#).

b) THE EXECUTIVE COMMITTEE:

This is the main policy making and administrative body of the C.U. It shall harmonize the activities of all committees and departments all of which are under it.

c) THE ADVISORY BOARD:

Shall have an advisory role to the C.U as stipulated in [Article 13](#)



Article 9: Leadership Structure

- i. The C.U's leadership structure shall consist of:
 - a. The Executive Committee
 - b. Worship Committee
 - c. Missions Committee
 - d. Discipleship Committee
 - e. Assets Committee
 - f. Hospitality Committee
 - g. Publicity Committee
 - h. Prayer Committee
 - i. Non-Residents Committee
 - j. **Treasury Committee**
- ii. All the office bearers in the Executive Committee shall hold office from date of the Annual General Meeting until the succeeding Annual General Meeting, subject to [Article 15.2](#) of this constitution.
- iii. All other committees shall in consultation with the Executive Committee co-opt person(s) to act at full capacity on behalf of all office bearer(s) who are out for at least three months holiday or attachment. The co-opted person(s) will hand over to the elected member(s) after the said term.
- iv. Vacancies of less than three months in any committee shall be filled by persons appointed by **the** Executive Committee as it may be deemed fit.
- v. Upon **the** decision to resign, an office bearer shall give at least two weeks written notice to the Executive Committee who shall declare the office vacant and make an appointment thereof.
- vi. The Executive Committee shall by appointment fill the vacancy occasioned by any office holder who is affected by [Article 9 \(v\)](#).
- vii. The Executive Committee may appoint any other Committee for a specific purpose and time as it may deem fit.
- viii. The Executive Committee shall be exempted from the committees so mentioned in the [Article 9 \(iii\)](#).
- ix. Where more than half of the Executive Committee members are out for at least three months holiday or attachment, the Executive Committee shall appoint an Interim Executive Committee in accordance with this constitution

Article 10: The Executive Committee

- i. The Executive Committee shall comprise of: -
 - a. The Chairperson
 - b. The First Vice Chairperson
 - c. The Second Vice Chairperson
 - d. The Secretary
 - e. The Vice Secretary
 - f. The Treasurer
 - g. The Prayer Committee Chairperson
 - h. The Worship Committee Chairperson
 - i. The Mission Committee Chairperson
 - j. The Discipleship Committee Chairperson
 - k. The Assets Committee Chairperson
 - l. The Publicity Committee Chairperson
 - m. The Non-Residents Committee Chairperson
- ii. The nomination of the Vice-Chairpersons shall be on condition that at no given time shall the Chairperson and the 1st Vice Chairperson be of the same gender.

Article 11.1: General Duties of the Executive Committee

The Executive Committee,

- i. Shall be responsible for promoting and implementing the aims of the C.U and may issue guidelines to her members as to the manner in which they shall carry out the duties provided in this constitution.
- ii. Shall head offices and make sure they are aware of their needs and intentions.
- iii. Shall be responsible for the interpretation of this constitution to the members of the C.U.
- iv. Shall nominate members of the Advisory Committee (In accordance with [Article 13.1\(d\)](#)) who shall be confirmed during the A.G.M.
- v. Shall be the supreme body for handling disciplinary matters in the C.U in consultation with the Advisory Committee as outlined in [Article 6.2](#).

- vi. Shall authorize disbursement of all monies of the C.U in accordance to [Article 19](#) of this constitution.
- vii. Shall meet on convenient days preferably once a week. The quorum for her meetings shall be at least 2/3 Full membership.
- viii. Shall nominate members of the Welfare Committee.
- ix. Shall form the leaders' welfare team from among the appointed C.U current and former leaders.

Article 11.2: Prerogative Powers of the Executive Committee

The Executive Committee pursuant to [Article 11.1](#) shall have the power to;

- i. Appoint such Committee(s) as may be deemed necessary to be in charge of specific activities and make recommendation reports to the Executive Committee provided that such Committee shall be accountable to the Executive Committee.
- ii. Approve the review of all C.U documents. Review and any other amendments to this constitution are outlined in [Article 21](#).
- iii. Establish administrative offices and appoint leaders thereof accountable to the Executive Committee which shall have power to abolish or create further offices as deemed necessary subject to the Leadership Manual as outlined in [Article 17](#).
- iv. Develop a leadership manual for any administrative offices so established prescribing their duties which shall be in compliance with this constitution. The Executive Committee shall enact and effect the leadership manual within a reasonable time after giving notice to the C.U members.
- v. Appoint any office which remains vacant in the course of leadership as in [Article 9](#) (iv) and (vi).

Article 11.3 Qualifications for the Executive Committee Members

- i. Shall be a registered member of the C.U for at least two academic semesters.
- ii. Shall be active and committed to all activities of the C.U.
- iii. Shall exhibit good leadership skills.
- iv. Shall demonstrate maturity in faith.

Article 12: Duties of Executive Committee Office Bearers

THE CHAIRPERSON

- i. Shall be responsible for ensuring that all the aims of the C.U are carried out.
- ii. Shall coordinate the various activities of the C.U.
- iii. Shall, unless prevented by illness or other sufficient cause, preside over all the Executive Committee meetings and all the C.U's General meetings.
- iv. Shall be the official spokesperson of the C.U and shall link the C.U to the University Administration and other external organizations and/or person(s).
- v. Shall be in charge of all C.U partnerships.
- vi. Assume any duty as allocated by the executive committee.

OFFICE OF THE VICE CHAIRPERSON

- A. Assume any duty as allocated by the executive committee.
- B. Shall consist of a 1st Vice Chairperson and a 2nd Vice Chairperson.
- C. Shall be in charge of the recreational activities of the C.U.

a) The First Vice Chairperson

- i. Shall be the principal assistant to the Chairperson.
- ii. Shall perform all duties of the Chairperson in his/her absence and such duties as shall be assigned by the Chairperson.
- iii. Shall chair the Welfare Committee.

b) The Second Vice Chairperson

- i. Shall assist the Chairperson and the First Vice Chairperson and perform their duties in case of their absence.
- ii. Shall be in charge of the Associates and Finalists.

A. Vice Chairperson In charge of Sisters' Ministry (Shall be a sister)

- i. Shall be in charge of the sisters' fellowship

B. Vice Chairperson In charge of Brothers' Ministry (Shall be a brother)

- i. Shall be in charge of brothers' fellowship.
- ii. Shall be in charge of transport and booking of venues for the C.U meetings.

THE C.U SECRETARY

- i. Shall deal with all correspondence of the C.U except that which fall directly into another office or Committee/sub-committee but which shall be copied to him/her.
- ii. Shall consult the Chairperson and/or in his/her absence the Vice Chairpersons where the Executive Committee cannot be consulted provided the decision thereof shall be subject to ratification or otherwise at the next meeting.
- iii. Shall in consultation with the Chairperson, issue notices convening all meetings of the Executive Committee and general meetings of the C.U.
- iv. Shall take minutes in every meeting and keep all records of every event and membership.
- v. Shall be responsible for keeping the register of all registered C.U members and preservation of all records for the C.U.
- vi. Shall oversee the issuance of all forms of certificates for the C.U.
- vii. Shall regularly make announcements and give notices concerning the C.U activities and meetings.
- viii. Shall head the ministry leaders.
- ix. Assume any duty as allocated by the Executive Committee.

THE C.U VICE SECRETARY

- i. Shall be the assistant to the secretary.
- ii. Shall be the Chairperson of the Hospitality Committee.
- iii. Shall be in charge of the external minister(s) hospitality.
- iv. Shall be in charge of refreshments in all recreational activities of the C.U.
- v. Assume any duty as allocated by the executive committee.

THE CU TREASURER

- i. Shall receive and disburse, under the direction of the Executive Committee all monies belonging to the C.U.
- ii. Shall issue receipts for monies received and preserve vouchers for all monies paid by the C.U.
- iii. Shall ensure that proper books of account of all monies received and paid by the C.U are always written up, preserved, and available for inspection.
- iv. Shall advise the Executive Committee on the matters of financial status of the C.U.
- v. Shall prepare short- and long-term budgets for the C.U in consultation with the Executive Committee and thereafter present it for approval in an S.G.M if deemed necessary.
- vi. Shall be the C.U's project administrator; to oversee all C.U projects and report their progress to the Executive Committee.
- vii. Shall supervise any ad hoc fundraising as may be set from time to time.
- viii. Shall seek guidance from the Executive Committee on drawing and implementing methods of soliciting funds.
- ix. Shall head the treasury committee
- x. Assume any duty as allocated by the Executive Committee.

THE C.U PRAYER COMMITTEE CHAIRPERSON

- i. Shall head the Prayer Committee
- ii. Shall coordinate the planning of all prayer meetings of the C.U.
- iii. Shall represent the Committee to the Executive Committee.
- iv. Assume any duty as allocated by the Executive Committee.

THE C.U WORSHIP COMMITTEE CHAIRPERSON

- i. Shall head the Worship committee.
- ii. Shall be responsible for the coordination of activities and duties of the Worship Committee.
- iii. Shall represent the Committee to the Executive Committee.
- iv. Shall be in charge of the worship committee empowerment classes.
- v. Assume any duty as allocated by the Executive Committee.

THE CU MISSION COMMITTEE CHAIRPERSON

- i. Shall head the Missions Committee.
- ii. Shall be responsible for coordinating the activities and duties of the Missions Committee for the C.U.
- iii. Shall oversee the activities of evangelistic teams affiliated to the C.U. with the objective of harmonizing their activities with those of the C.U.
- iv. Shall approve and recommend evangelistic teams affiliated to the C.U for Certificate of Registration.
- v. Shall represent the Missions Committee to the Executive Committee.
- vi. Assume any duty as allocated by the executive committee.

THE CU DISCIPLESHIP COMMITTEE CHAIRPERSON

- i. Shall head the Committee.
- ii. Shall facilitate the Nurturing Class to ensure the spiritual growth of new converts through sermons, discipleship, training, and teaching.
- iii. Shall regulate and oversee any other activity or class that promotes Christian discipleship in the C.U.
- iv. Shall facilitate the orientation of new students.
- v. Shall facilitate membership registration.
- vi. Assume any duty as allocated by the Executive Committee.

THE C.U ASSETS COMMITTEE CHAIRPERSON

- i. Shall head the Assets Committee.
- ii. Shall keep and maintain of all C.U assets.
- iii. Shall coordinate the lending of instruments for other functions as approved by the Executive Committee.
- iv. Shall oversee the handing over of assets during transition.
- v. Shall coordinate the acquisition, repair, and disposal of C.U assets.
- vi. Assume any duty as allocated by the executive committee.

THE C.U. NON-RESIDENTS STUDENTS' COMMITTEE CHAIRPERSON.

- i. Shall be the leader of the Non-Resident students' committee
- ii. Shall link the Non-Resident students with the Executive Committee
- iii. Shall be responsible for **the** coordination of activities and duties of the non-resident students' committee
- iv. Shall represent the committee in the executive committee.
- v. **Shall be the service administrator.**
- vi. Assume any duty as allocated by the executive committee.

THE C.U PUBLICITY COMMITTEE CHAIRPERSON

- i. Shall be well versed in media, arts, and technology.
- ii. Shall represent the publicity committee in the Executive Committee.
- iii. Shall be responsible for the management and all correspondences of the C.U. social, print, and electronic media channels.
- iv. Shall oversee the processing of all forms of Certificates for the C.U.
- v. Shall be the editor of all C.U publications and scripts developed by any member of the C.U and the respective ministries under his/her docket.
- vi. Assume any duty as allocated by the Executive Committee.

Article 13.1: The Advisory Board

- a) There shall be an Advisory Board which shall have an advisory role and would consist of:
 - i. A FOCUS staff.
 - ii. Two professionals based either within or out of the University who subscribe to the Christian faith and uphold the aims and doctrinal basis of the C.U.
 - iii. The patron who shall be the convener.
 - iv. Two associate members of the C.U.
- c) The Advisory Board shall be nominated by the Executive Committee and be confirmed in an Annual General Meeting.
- d) The Advisory Board shall serve for two years and be eligible for re-nomination.
- e) Shall meet at least twice per semester to receive updates on the C.U's progress from the C.U chairperson and advise on the areas of concern and need.
- f) The Advisory Board shall avoid taking any leadership roles within the C.U in order to encourage student leadership and responsibility.

Article 13.2: General Duties of Advisory Board.

The Advisory Committee shall,

- i. Advise and encourage C.U leaders and members on exemplary Christian leadership and lifestyle.
- ii. Acquaint with and counsel the C.U on its operations.
- iii. Attend the C.U meetings when called upon or at their own discretion.
- iv. Prioritize close relationship with the C.U members with view of sound Christian mentorship.

Article 13.3: The Patron

There shall be a patron, subject to [Article 13.1](#)

a) Appointment:

- i. The patron shall be appointed by the executive committee.
- ii. Shall be a born-again Christian.
- iii. Shall be a staff member of the university who upholds the aims and objectives of the CU.

b) Who shall,

- i. Head the Advisory Board and convene meetings.
- ii. Link and represent the C.U to the university administration.
- iii. Prioritize close relationship with the C.U members and leaders with view of encouraging responsible Christian growth.
- iv. Advise and assist the C.U. generally.

c) Term Of Service

- i. The patron will hold office for four years.
- ii. The patron may be reappointed for another term.

d) The patron shall vacate office in case of;

- i. Demise
- ii. Deviation from sound doctrine.
- iii. Failure to perform their work effectively.
- iv. Transfer from the university.
- v. In case he/she goes out of the country for a period of more than one year.
- vi. Resignation.

Article 13.4: The Welfare Committee

- a) The committee shall be appointed by the Executive Committee. It shall comprise of the following members:
- i. The Welfare Committee Chairperson
 - ii. The Welfare Committee Secretary
 - iii. The Welfare Committee Treasurer
 - iv. Two C.U members
 - v. An associate.
 - vi. A member from the Advisory Board
- b) The First Vice Chairperson shall be the Chairperson of the Committee and shall be the only member from the Executive Committee.

Article 13.5: The Roles of the Welfare Committee

- i. Shall offer guidance and counseling services to the C.U members.
- ii. Shall offer financial support to the C.U members as agreed upon by the committee.
- iii. Shall come up with ways of raising funds for the welfare kitty e.g., through projects, welfare events or activities etc.
- iv. Shall have an obligation to organize and coordinate events or activities that will create welfare awareness.

CHAPTER FOUR

Article 14.1: Nomination College

- a) The Nomination College shall be composed of;
 - i. Ineligible members of the Executive Committee as appointed by the Executive Committee who shall not exceed seven (7) in number.
 - ii. Three ineligible reputable members of the C.U who have not previously served in the nomination college nominated by the Executive Committee.
 - iii. Returning Officer who shall have an advisory role, nominated by the Executive Committee, he /she shall be an associate member of the C.U., preferably past Executive Committee member.
 - iv. Focus staff based in the C.U.
- b) Shall be constituted at least 2 weeks to the nomination date and be dissolved by the new Executive Committee after a successful transition in the AGM.
- c) Shall elect a Chairperson and Secretary from among its membership.

Article 14.2: Nomination Process

- a) Members of the C.U shall be notified 21 days before the nomination exercise which shall be done in the 7th week of the last semester of the spiritual year for prayer, fasting, and meditation concerning the new leaders of the C.U.
- b) In a nomination exercise done at a fellowship gathering, members of the C.U shall be asked to recommend in writing to the nomination college, persons they have prayerfully felt should form the next Executive Committee.
- c) At a separate fellowship gathering, as instructed by the NC, members of the C.U shall nominate persons that they have prayerfully considered for various positions in their committee.
- d) The discipleship committee leaders, in the exception of the chairperson, shall be nominated on a Sunday service as instructed by the Nomination College.
- e) The nomination college shall make final appointments for each of the offices of the nominated leaders in (b) above and inform the members about them for further prayerful consideration at least two weeks before the AGM. The candidate must have given consent as having accepted to lead the C.U for that spiritual year.
- f) Objections to any of the candidates appointed shall be made in writing to the secretary of the Nomination College at least 7 days before the date of the AGM. Any substitution of nominees shall be considered and effected by the Nomination College.
- g) The Committees shall forward two proposals under the remaining leadership positions from which appointments shall be made by the Nomination College.
- h) These leaders shall be announced during the AGM. The appointed must have given consent as having accepted to lead the CU for that spiritual year.

Article 14.3: Eligibility for Nomination

All members are eligible except;

- i. Associates.
- ii. Members with less than one academic year to completion of their course.
- iii. Members with less than one academic year in the Technical University of Mombasa.
- iv. Members who have served in the C.U leadership for two spiritual years.
- v. The current or former C.U. Chairperson.

Article 14.4: Vacation of Office

- a) A position of leadership shall be deemed vacant in the event of the office bearer's
 - i. Demise
 - ii. Incapacitation due to illness
 - iii. Gross misconduct
 - iv. Ineffectiveness in meeting their duties.
 - v. And/or neglect of responsibilities.
- b) Provided that in the event of [Article 14.4 \(a\)](#) the executive committee shall oversee the process and the affected person(s) is afforded a hearing by the C.U advisory board.

CHAPTER FIVE

Article 15.1: Types of Meetings.

- a) The C.U shall have three types of meetings which include;
 - i. Annual general meeting
 - ii. Special general meeting
 - iii. Regular general meeting
- b) Only full and special members shall have the right to participate in the Annual and Special General Meetings.

Article 15.2: Annual General Meeting

- i. The Annual General Meeting shall be held on the 10th week of the last semester of the spiritual year.
- ii. The C.U shall serve a notice in writing of such Annual General Meetings to all members not less than 21 days before the day of the meeting.
- iii. The agenda of the Annual General Meeting shall be given within reasonable time by way of notice to all members before the date of the Annual General Meeting.

The agenda include:

- i. Admission of Non-C.U members and affirmation of the doctrinal basis.
- ii. Confirmation of minutes of the previous Annual General Meeting.
- iii. Presentation of reports and accounts.
- iv. Presentation and approval of the budget for the new spiritual year for approval by the C.U members.
- v. Confirmation of office bearers of Executive Committee and announcement of office bearers of other committees.
- vi. Such other matters that the Executive Committee may approve or shall have been given in writing by members of the C.U to the secretary at least 15 days before the date of **the** Annual General Meeting.
- vii. Any other business with **the** approval of the Chairperson.

Article 15.3: Special General Meetings

A special General meeting may be convened,

- a) By the Executive Committee for any specific purpose at such time as may be deemed convenient provided that notice of such meetings shall be given to members not less than SEVEN (7) days before the date thereof.
- b) On petition to the Executive Committee by at least two-thirds (2/3) of voting members to the secretary of the Executive Committee. Such meeting may be held within TWENTY-ONE (21) days from the date of approval of such motion unless otherwise provided by this constitution.

PROVIDED THAT the Executive Committee shall not take more than FOURTEEN (14) days to consider the motion and provide guidelines.

- c) Quorum for the meeting shall not be less than 25% of the full members of the C.U.

Article 15.4: Procedures of General Meetings

- a) The Chairperson shall chair all the meetings of the C.U. In his/her absence, either the Vice Chairpersons shall do the former's duties. In the absence of both officials, an Executive Committee member selected by the meeting shall take the chair.
- b) The Chairperson may at his/her discretion limit the number of people permitted to speak in favor of or against the motion.
- c) Resolution shall be decided by adopting a motion of resolution moved by a voting member.

Article 15.5: Regular Meetings

- a) The C.U shall organize regular meetings at such time as may deem fit to meet its goals and as provided in this constitution.
- b) All committees in the C.U shall meet preferably once every week of the academic semester/year
- c) Other meetings in the C.U shall be held as decided by the Executive Committee or, any other committee to which such authority is delegated.

CHAPTER SIX

Article 16.1: List of T.U.M.C.U. Ministries

1. INTERCESSORY MINISTRY
2. PRAISE AND WORSHIP MINISTRY
3. INSTRUMENTALIST MINISTRY
4. USHERING MINISTRY
5. CATERING MINISTRY
6. MEDIA MINISTRY
7. CREATIVE MINISTRY
8. TECHNICIANS' MINISTRY
9. HIGH SCHOOL MINISTRY
10. HOSPITAL MINISTRY



Article 16.2: Roles and Responsibilities:

All ministries;

- Shall have a responsibility to ensure that their members grow spiritually through the word, prayer and fasting.
- Shall serve/provide platform for nurturing and growth of gifts, skills and talents of their members.
- Shall be responsible for creating awareness of their existence in the TUMCU to other C.U members
- Shall ensure that the aims/objectives of TUMCU are met and the core values upheld.

INTERCESSORY MINISTRY

- a) Shall plan and mobilize C.U members for;
 - i. Internal prayer Kesha.
 - ii. Extended prayer nights.
 - iii. Dedication services.

PRAISE AND WORSHIP MINISTRY

- i. Shall lead the church to worship through Christian songs
- ii. Shall plan and organize practice and training of praise and worship songs for its members.
- iii. Shall organize major worship events e.g. worship nights
- iv. Shall partner with other Christian groups i.e. churches, CU(s), etc. for joint worship events like majesty worship, and regional Kesha.
- v. Shall assume the responsibility of the C.U choir by ministering in any events in line with the objectives of the C.U.

INSTRUMENTALIST MINISTRY

- i. Shall minister to the church through playing of instruments.
- ii. Shall plan and organize the training of their members in playing instruments.

USHERING MINISTRY

- i. Shall prepare the venue for TUMCU services, meetings, or any other events with the aid of other church members.
- ii. Shall usher in congregants, ensure order and also offer assistance when needed during C.U services or meetings.
- iii. Shall facilitate the collection of any giving's in the C.U

CATERING MINISTRY

- I. Shall offer all catering services as required by the Christian C.U like;
 - a) Preparing coffee during Kesha, Associates Sunday, 1st years welcoming service, AGM, etc.
 - b) Serving speakers
 - c) Being accountable for all the Christian C.U utensils

MEDIA MINISTRY

- i. Shall be in charge of publications e.g. magazines.
- ii. Production and projection during services.
- iii. Updating the C.U website
- iv. Shall offer library services e.g. issuing of books, tapes, CDs, VCD's, DVD's etc.
- v. Shall keep and maintain library records.
- v. Shall ensure proper keeping and safety of library equipment e.g. electronics, books, office equipment, etc.
- vi. Shall make arrangements for meetings to be held in the library.
- vii. Shall observe utmost cleanliness in the C.U library.
- viii. Shall avail up to date materials and notify the C.U members on the same.

CREATIVE MINISTRY

- i. To creatively minister to members through drama, poems, spoken word, humor, dance personal testimonies, etc. using their gifts and talents.
- ii. Organize and or participate in any other related events in line with the aims/objectives of the C.U.

TECHNICIANS MINISTRY

- i. Shall be responsible for repair and operation of the instruments and public address system
- ii. Shall ensure the setting up of instruments and public address system before the CU activities.
- iii. Shall ensure proper lighting in the union's activities.

HOSPITAL MINISTRY

- I. Shall conduct outreaches based in hospitals
- II. Shall visit prisons and rehabilitation centers to offer moral support and guidance
- III. Shall visit and support children's homes, homes for the aged, and other welfare support centers.

HIGH SCHOOL MINISTRY

Shall coordinate and facilitate all high school mission activities which include;

- i. Reach out to the students through;
 - a) Bible studies
 - b) Offering motivational talks to the students
 - c) Offering guidance and counseling to students i.e. in careers, socially, etc.
- ii. Nurture students for spiritual growth through fellowships, prayers, and the word.

CHAPTER EIGHT.

Article 17: Assets

The assets of the C.U;

- i. Shall exclusively be the property of Technical University of Mombasa C.U.
- ii. Shall be used by the C.U under the directions of the Executive Committee which shall ensure their security, storage and maintenance. The Executive Committee shall also determine the rates at which the instruments are lend/hired out as the need arises.
- iii. May be lent out for Christian functions and any other functions which do not contravene the C.U aims and doctrines, as approved by the Executive Committee, in consultation with the respective leaders, provided that the same shall be lent out accompanied by technician(s) familiar with their use.
- iv. Shall be managed by guidelines promulgated by the Executive Committee pursuant to this Constitution on other matters not provided herein. Such guidelines must give priority to Christian growth and compliance with the Constitutional provisions herein.

- v. At the change of every leadership, the incoming leader shall ensure that all the assets from the outgoing leader are handed over. There should be a physical cross checking by both leaders.

Article 18: Finances

The C.U funds;

- i. Shall be paid to the treasurer and shall be deposited in the name of the C.U in the bank(s) approved by the Executive Committee.
- ii. Shall only be withdrawn and paid out from the bank(s) account by way of resolution of the Executive Committee or its sub-committee authorizing such payments.
- iii. Withdrawal shall be signed by any two of the following:
 - a) The C. U's Chairperson, Treasurer or Secretary in case of the Executive Committee.
 - b) The Committee's Chairperson, secretary or treasurer in case of other committees provided the Executive Committee shall oversee the operations of the accounts by other committee.
- iv. To be kept as petty cash by the treasurer, shall be disbursed for C.U's use (on imprest) amounts whereof shall be determined by the Executive Committee approved from time to time keeping proper records of account.
- v. Received and paid shall be accounted by the C. U's Treasurer at the end of every financial year accompanied by statements of assets and liabilities to that date, certified as proper records by the C. U's Treasurer on behalf of the Executive Committee, and audited. Such audited annual accounts shall be furnished to members of the C.U during the Annual General Meeting, provided that the financial year of the C.U shall be one academic year coinciding with the leadership term held by the Executive Committee.
- vi. The lending of money to members who are in need or have requested for such assistance shall be done by the Welfare Sub-Committee in accordance to laid down guidelines.

Article 19: Inspections of Accounts and List of Members

- a) All the C.U's accounts, records and documents shall be open for inspection by the auditor before the C.U's ANNUAL GENERAL MEETING.
- b) The C.U's accounts, all documents relating thereto and list of members of the C.U shall be available for inspection by an officer or members of the C.U at the registered office of the C.U on notice of not less than FOURTEEN (14) days made to the Executive Committee.
- c) The out-going executive committee shall draft a budget for the next spiritual year and present at the ANNUAL GENERAL MEETING for approval by the C.U members.

Article 20: Amendments to the Constitution

- a. This constitution shall be reviewed after a period of 2 spiritual years by the constitution review committee which shall be appointed by the Executive Committee.

The Constitution Review Committee shall be composed of:

1. A focus staff
 2. Two members from the executive committee
 3. Four reputable C.U members with less than one academic year to completion (finalists)
 4. Two members remaining with one academic year to completion
- b. A communication of the onset of the review shall be made by the C.U secretary
A notice of at least 14 days shall be made for the church members to forward their proposals to the C.U secretary
 - c. Only voting members shall be eligible to propose amendments of this constitution.

PROVIDED that such amendment shall be affected after the Advisory Committee's recommendation is sought and notified to C.U members

Article 21: Amendment of the Leadership Manual

- i. The manual is subject to amendment only by the Executive Committee in consultation with the Advisory Board as provided for in Article 9 of the TUMCU constitution. All such amendments must be in agreement with the Constitution.
- ii. The Executive Committee shall amend this manual during or after any constitutional amendment to comply with its provision.

Article 22: Dissolution of the C.U

The C.U shall not be dissolved unless a proposal is made,

- a) By resolution passed at the General Meeting of members by at least three quarter (3/4) of registered voting members. If no quorum is obtained the proposal to dissolve the C.U shall be deferred to a period not more than ONE MONTH from the submission date. Notice of such meetings shall be given to members of the C.U at least FOURTEEN (14) days before the date of the meeting.
- b) A dissolution notice is signed by at least SIX (6) members of the Executive Committee provided that such notice has been served to the dean of student's office, no further actions shall be taken by the Executive Committee or any other office bearer of the C.U in connection with aims or dealing with C.U assets.
 - i. Subject to the payment of all the debts of the C.U, the balances thereto shall be transferred to the Fellowship of Christian Unions (FOCUS) officers' authority to seek redress against any person(s), institutions intending to prejudice, under rate or assume ownership of the said balances herein.
 - ii. Custody of the balances in question shall be transferred to the new C.U as long as it is affiliated to FOCUS.

Article 22.1: Interpretation Clause

The power to Interpretation of any part(s) of this constitution shall be vested in the Executive Committee of the C.U.

Article 22.2: Transitional Clauses

- a. The draft constitution shall be presented by the CRC to the executive committee and the advisory board who shall give their recommendations on the document.
- b. The CRC, Advisory Board and the Executive Committee shall be liable for a seating subject to (a) above.
- c. The CRC shall schedule a seating for the final draft constitution at least TWO weeks before the SGM.
- d. This constitution shall take effect,
 - i. Upon adoption and approval by the Constitutional Review Committee and Executive Committee,
 - ii. Dissemination of adopted constitution to C.U members within 7 days,
 - iii. After a simple majority vote by voting members of the C.U in a Special General meeting.

PROVIDED that the Constitution shall take effect on the date of such vote and be the Constitution of Technical University of Mombasa C.U on the effective date.

Article 22.3: Repeal Clause

The Constitution in force immediately before the effective date of this Constitution shall stand repealed on the effective date.

SCHEDULE ONE

C.U Logo



SCHEDULE TWO

Membership Declaration Clause

In joining Technical University of Mombasa Christian Union, (T.U.M.C.U.), I declare Jesus Christ as my Lord and Savior and it is my desire, by the grace of God, to live a life worthy of my Christian calling. I am also determined to follow the Constitution and support the C.U as it seeks to fulfill its aims.

SCHEDULE THREE

Membership Registration Form

In joining the Technical University of Mombasa Christian Union, (T.U.M.C.U.),

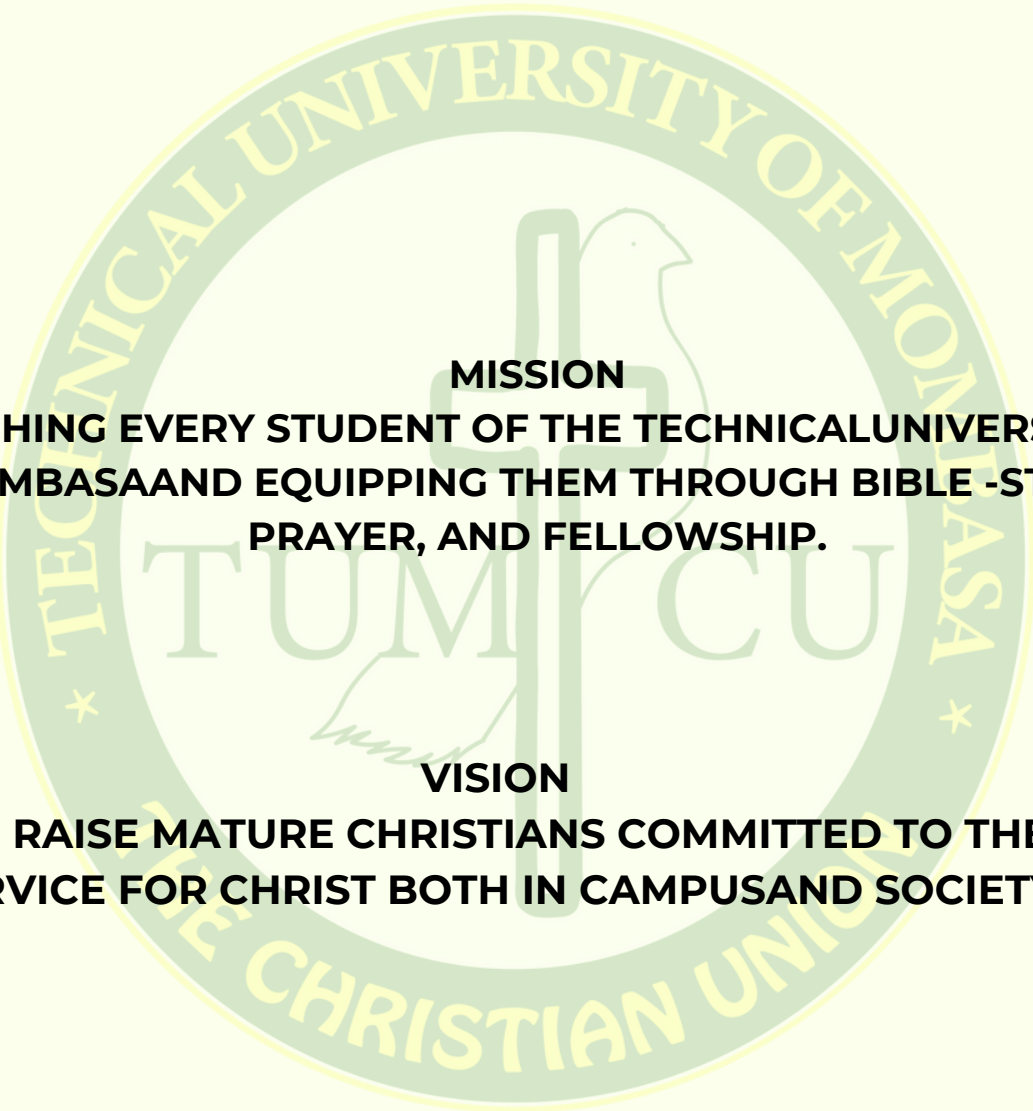
I

Declare Jesus Christ as my Lord and Savior and it is my desire, by the grace of God, to live a life worthy of my Christian calling. I am also determined to follow the constitution and support the C.U. as it seeks to fulfill its aims.

Registration No.....Year of Study.....

Phone No. :Email Address.....

Signature.....Date.....



MISSION

REACHING EVERY STUDENT OF THE TECHNICAL UNIVERSITY OF MOMBASA AND EQUIPPING THEM THROUGH BIBLE -STUDY, PRAYER, AND FELLOWSHIP.

VISION

TO RAISE MATURE CHRISTIANS COMMITTED TO THE SERVICE FOR CHRIST BOTH IN CAMPUS AND SOCIETY.

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